

**CITY COUNCIL MEETING MINUTES
TUESDAY, AUGUST 5, 2008
PAVILLION PARK
1201 NORTH MOLTER
7:00 P.M.**

INVOCATION

Given by Mayor Van Orman

PLEDGE OF ALLEGIANCE

Led by Mayor Van Orman, City Council and Staff

CALL TO ORDER

Mayor Van Orman called the meeting to order at 7:10 p.m.

ROLL CALL

Council Member Jenkins (absent)
Mayor Pro Tem Sayrs
Council Member Owens
Council Member Crump
Council Member Schuler
Council Member Olander
Council Member Langford

Doug Smith, Director, Community Dev.
Cindy Smith, City Clerk
Brian Asmus, Chief of Police
Sean Boutz, City Attorney

Council Member Crump moved to excuse Council Member Jenkins, seconded by Council Member Owens. Mayor Van Orman called for the vote. In Favor: Unanimous; Opposed: None

AGENDA APPROVAL

Council Member Langford moved to remove the First Reading until the next Council Meeting. After discussions, Council Member Owens moved that it proceed with the First Reading, seconded by Council Member Crump. Mayor Van Orman called for the vote. Motion Approved. In Favor: Mayor Pro Tem Sayrs, Council Member Crump, and Council Member Owens; Opposed: Council Member Langford and Council Member Schuler; Abstained: Council Member Olander.

APPROVAL OF CITY COUNCIL MINUTES

Council Member Crump moved to accept the City Council Meeting Minutes from July 15, 2008, seconded by Council Member Schuler. Mayor Van Orman called for the vote. Motion Accepted. In Favor: Unanimous; Opposed: None; Abstained: Council Member Crump.

CITIZEN COMMENTS

None

MAYOR AND CITY COUNCIL REPORTS

Council Member Crump reported on the Finance and Administrative meeting. He said the Committee reviewed the vouchers, the park meeting, investments, had a brief discussion on Ordinance No. 165-A, and talked about preparing for the budget process. Council Member Crump added the Committee had talked about Human Resource issues in regards to positions as they currently exist.

Mayor Pro Tem Sayrs reported the Finance Committee also had received a proposal on the draft Ethics Ordinance to be forwarded to the City Council later, to be reviewed by the Finance Committee, and get it back to the City Council in September. He stated the Committee discussed Ordinance No. 131-A, and will be making a recommendation later in the meeting.

Council Member Olander reported that the Community Development Committee had met. He stated that the topic of discussion was the TIF agreement and the numbers that were given to property tax through the community for this land as part of the City. We are going to ask the County to add a sentence saying, "the City of Liberty Lake will cooperatively approve TIF major projects, and "the City of Liberty Lake intends to access the developer (inaudible)." Doug Smith presented a draft of that letter to the County.

Council Member Schuler reported that she met with the Family Readiness Group at Fairchild Air Force Base to understand what they were doing to support the soldiers for deployment and reintegration. She asked what the City of Liberty Lake could do, and discussed what opportunities the City will have to support them and their needs for the soldiers.

Mayor Van Orman reported that tomorrow the City will be closing on the \$1.968 million building to house the library and police department. The library will expand to 3 times the amount of size that it currently has and will also, within our existing budget, and save \$67,000 in rent, which will be applied to the new building. The police department will be moving into the new building, becoming a permanent home for public safety, and giving much need space for other City Hall Services in the space being vacated.

Mayor Van Orman also announced that Forbes has ranked Washington State as the third best state for business ranked from fifth in 2007. The State of Washington is one of the best states to do business, and is excelling in the workforce, business growth, the environment, and economic employment. She announced that last night there was also a meeting with the Parks Planning Committee. The Committee gave out surveys, talked about the SAP, and upcoming public comments. The Committee is going to make a presentation to the Planning Commission on August 27, 2008, and to the City Council on September 16th.

Municipal Library

Pamela Mogen, Library Director, gave a brief summary of the Municipal Library Report. Items discussed were: statistics, patron visits, materials handling, the Summer Reading Program, and that no new cards were issued. Pamela Mogen reported that the Library Board Retreat was held on Saturday. They are still working on the 3 year plan. Ms. Mogen handed out revised floor plans and explained the detailed interior map of the new library space.

City Staff

Doug Smith, Community Development Director, reported on recent City activities. Items discussed were: near completion of the signalization on Appleway and Molter, and entry monument signs on Country Vista being a collaborative effort between the City of Liberty Lake and the City of Spokane Valley. The City of Liberty Lake is talking with contractor about monuments, Rocky Hill Park, 2009 Budget preparation, and in the Comprehensive Code and Development Code Amendments. He also stated that Jessica Platt has been in Olympia representing the City of Liberty Lake on the Parks Grant Phase 2.

After discussions, Mayor Van Orman asked that the survey for the Park Planning Committee be connected to the website. Doug Smith advised that the City had made a suggestion that a third party review and calculate the information.

Public Safety

Doug Smith gave a brief summary of Chief Asmus' report. He advised the officers are getting paid overtime for their work during this weekends activities at FAFB. Mayor Van Orman invited the City Council Members to meet with those of the community who were having activities for National Night Out (Settler Drive, Tanglewood Lane, and Alpine Shores.)

Fire Department

Larry Rider, Assistant Fire Chief, gave a brief review of the Fire District activities. Discussed items were: 31 incidents in July (only one in the City), and the Fire Department had billed \$45,000 to the State for employment costs and rental of equipment.

Sewer & Water Department

Commissioner Steve Skipworth reported on the activities of the Sewer and Water District. Items discussed were: dialogue between Lee Mellish and Mayor Van

Orman on water conservation regarding irrigation of lawns, educational needs, water reuse, and the need for Code changes with our comp and the discussion ordinances give from other states. He mentioned the Regional Law Management meeting is Thursday from 1-5, and the Washington Association of Sewer and Water Conference on September 17-19 in Spokane. Commissioner Skipworth was pleased to announce that the Sewer District had passed and approved the River District.

ACTION ITEMS

Council Member Crump moved to accept the Consent Agenda in the amount of \$353,232.11, seconded by Council Member Owens. Mayor Van Orman called for the vote. Motion Accepted. In Favor: Unanimous; Opposed: None

Check sequences were: 9946 through 10027
Payroll check sequences were: 4738 through 4820

Agreement for Services – Agnes Carran

Council Member Crump moved to accept the Agreement for Services for Agnes Carran, seconded by Mayor Pro Tem Sayrs. Mayor Van Orman called for the vote. Motion Accepted. In Favor: Unanimous; Opposed: None

Confirmation of City Lodging Tax Advisory Committee

Doug Smith gave the background of the Lodging Tax Advisory Committee. He stated that Rita Santillanes (Best Western Peppertree Inn), Jennifer Houser (Cedars Inn), David Heimbaugh (Pavillion Park), and David Pier (Sports Commission) had been appointed by Mayor Van Orman applications are presented in the packets. After discussions, Council Member Owens moved to confirm the (4) proposed candidates, seconded by Mayor Pro Tem Sayrs. Mayor Van Orman called for the vote. In Favor: Unanimous; Opposed: None

Council Member Langford asked for a two minute recess at 8:18 a.m. so he could confer with the City Attorney. Meeting reconvened at 8:20 p.m.

ORDINANCE – 1ST READING

Ordinance No. 165-A – An Ordinance Amending Ordinance 165 Passed by the City Council on December 18, 2007, Entitled "An Ordinance of the City of Liberty Lake, Washington, Amending Appropriations to the Adopted Annual Budget for the Period January 1, 2008 Through December 31, 2008, Appropriating Funds, and Establishing Salary Schedules for Established Positions."

Cynthia Smith, City Clerk, read Ordinance No. 165-A into the record.

ORDINANCE – SECOND READING

Ordinance No. 131-A - An Ordinance of The City of Liberty Lake, Washington, Amending Ordinance No. 131, Passed on September 21, 2004, Entitled

"Establishing A Municipal Library Fund Change-Making Account For The City of Liberty Lake for The Purpose of Making Change for Cash Transactions."

Mayor Pro Tem Sayrs moved to adopt Ordinance No. 131-A, seconded by Council Member Crump. After discussions regarding the need for the funds, Mayor Van Orman called for the vote. Motion Passed. In Favor: Unanimous; Opposed: None

WORKSHOP DISCUSSIONS

Contract for Legal Services

Doug Smith, Director of Planning and Community Developed, stated he and the City Attorney Sean Boutz, had conversations regarding the update of the Legal Agreement. He said it was primarily to get feedback from Council Members on how accessible Mr. Boutz is and at the current time he is on a fixed Agreement. Council Member Owens asked for a spreadsheet indicating the number of hours versus the amount paid, and whether or not we anticipate those services increasing. After discussions, Doug Smith stated the fixed period of hours was the reason for the discussion this evening.

UNFINISHED / NEW BUSINESS

Council Member Crump stated Trevor Hammond will be doing an Eagle Scout project (Frisbee Golf Course) at the Pavillion Park. It will be completed in a week and half.


CITIZEN COMMENTS

None

ADJOURNMENT

Upon motion, the Meeting adjourned at 8:27 p.m.

These Minutes are approved this 19th day of August, 2008.


Wendy Van Orman, Mayor
City of Liberty Lake

Notes and Transcription by Cindy Smith, City Clerk. This Council Meeting was audio taped. Anyone desiring to listen to the recording may contact the City Clerk.